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Cervical Screening System

DMS User Guide

April 2015

Document Management

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Version	Date	Summary of Changes
0.1	23.04.2015	First Draft
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Reviewers

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Glossary of Terms

Term / Abbreviation	What it stands for

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Draft Note:

Draft Notes describes issues or queries that require resolution in order to complete the specification. They take the following format:

[DN: Description of issue or query requiring resolution.]

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1 Background

The DMS NHAIS system has been enhanced to accommodate cervical screening functionality. The NHAIS system which holds the DMS population data is hosted by HSCIC and the cervical screening service is managed by Preston PCSS office.

The cervical screening call/recall for DMS registered women started in April 2015.

Tests relating to women registered with DMS medical centres will be reported by local laboratories and will need to be recorded on the DMS NHAIS system. To avoid the need to establish electronic links between every laboratory reporting on these tests and the DMS NHAIS system, the NHAIS system has been enhanced so that although laboratories will send the DMS test results to their local PCS office, the majority of test results will be automatically redirected to the DMS NHAIS system.

This User Guide details the software changes which have been developed to support the cervical screening call/recall for DMS registered women and explains in detail the actions which all PCS offices need to take on receipt of any tests relating to women registered with DMS medical centres.

NB. The DMS registered population covers both serving members of the forces and service dependants who are registered with DMS medical centres.

2 Sender Details

In order to facilitate the redirection of test results two new sender codes have been created to set up on all NHAIS systems.

The new sender and source codes are 'DMSCOL' (for colposcopy tests), source code 7 and 'DMSGP' (for DMS medical centre tests), source code 5.

These new Sender Codes have been added to the SD screen to be used for DMS tests only.

Source code 5 is no longer used for private tests and will now be used for DMS tests only.

DMS medical centres and colposcopy clinics will use these codes to note that the test relates to a DMS patient. Laboratories will then use these as sender codes when notifying results.

SD]Sender Details Qualifier[DMS page->

Code	Sender Details	Postcode	Resp. DHA	EX	Source Type	Active (Y/N)	Inactive Date
DMSCOL	Name DMS COLPOSCOPY Address DMS COLPOSCOPY CLINIC DMS SERVICES				7	Y	
DMSGP	Name DMS GP Address DMS SERVICE MEDICAL CENTRE DMS SERVICES				5	Y	
EXSPEC	Name [EXETER PRACTICE Address [SOUTH DOWN MEDICAL PRACTICE [44 MONT LE GRANDE [EXETER [DEVON Tel. No. [01234-456				[1]	[N]	16.01.2015

Example: SD screen

3 Lab Links

Laboratories processing DMS test results will send these results to their local PCS office in the usual way using sender codes 'DMSGP' or 'DMSCOL'

Tests with sender codes of 'DMSCOL' or 'DMSGP' will be processed as follows:

Tests will be validated by Lab Links but address matching will not take place.

DMS tests will be allocated to three categories by AJ-CLLM:

- 1 Insufficient Information
- 2 Possible Match
- 3 Redirected tests

These three categories are described in more detail below together with guidance on the actions that need to be undertaken.

1 Insufficient Information

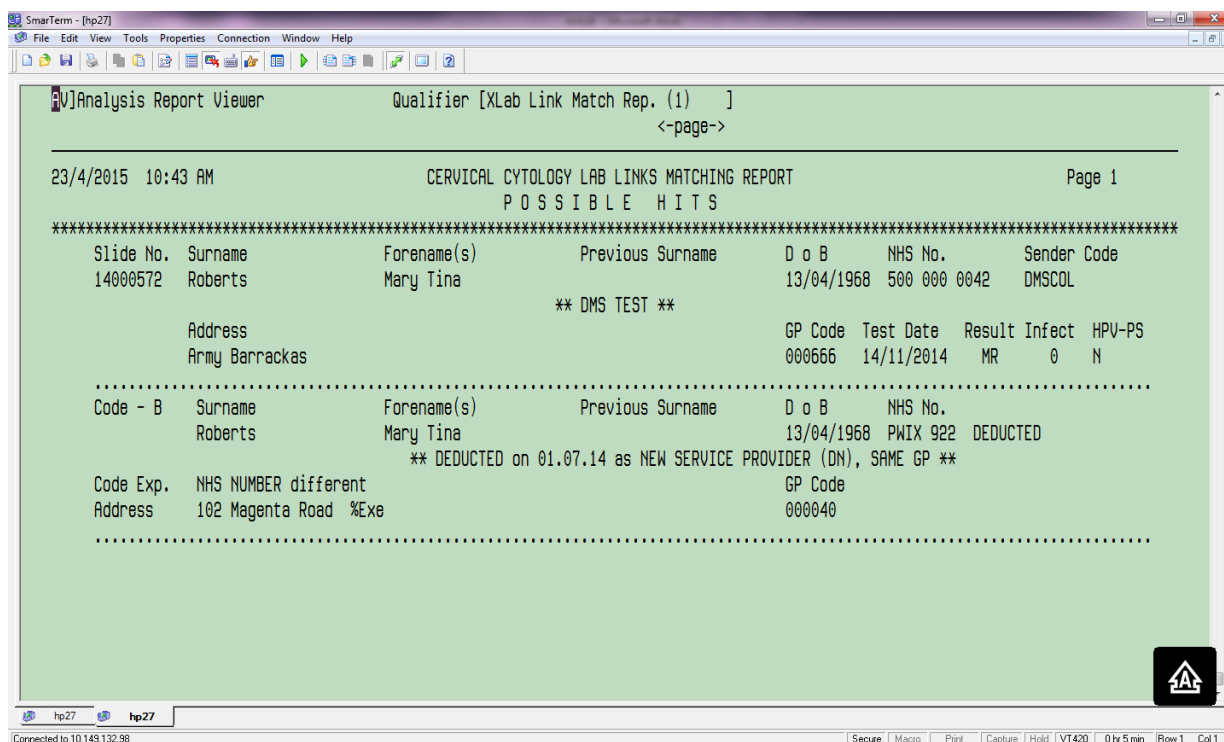
Tests will be added to the Insufficient Information section of the AJ-CLLM if:-

- o The test fails AJ-CLLM validation.
- o The test does not include an NHS number and there is no possible match for the woman. The test will be rejected with the new message "DMS test - no NHS number added to the test by the Lab".

The system will generate residual cards for any test results which fall into this category. You should check with the laboratory to confirm details before forwarding them to PCS Preston office for further investigation.

2 Possible Match

Tests with sender codes 'DMSGP' or 'DMSCOL' that are Possible Matches to women registered on the database will be added to the Possible Hits section of the AJ-CLLM report. These tests will be available on the MM screen for processing.



Example: CLLM Report – Possible Hit

On the **MM screen** a test with a sender code of 'DMSCOL' or 'DMSGP' will be displayed with message '** DMS TEST **'.

Note:- DMS Tests can be made a Hit or Non-Hit on the MM screen but it will not be possible to update the CY screen for these tests:

• Hit

If the test is a match to a woman on the database the test should be made a 'Hit ('H')'. The system will then redirect the test result to the DMS NHAIS system. The test will be added to the 'Redirected' section of the AJ-CLLP report

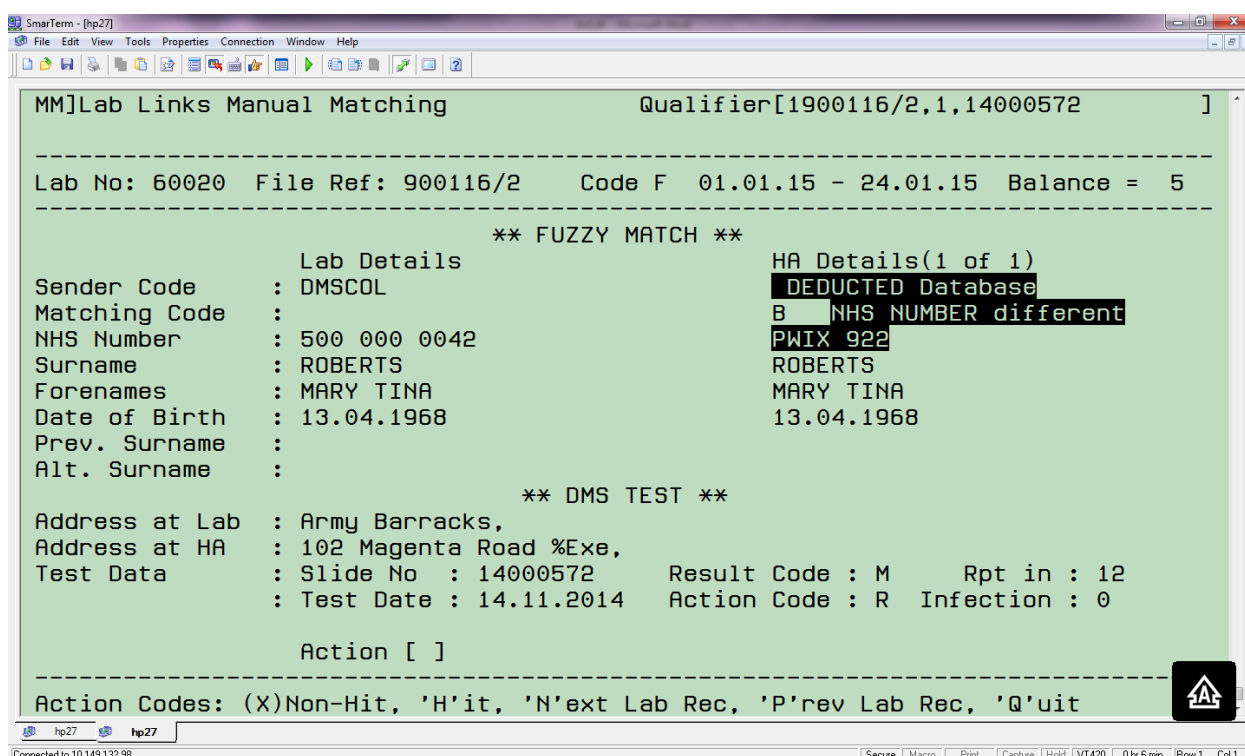
If the match was to a 'live' patient registration this will be flagged up to the PCS Preston team who will ensure the test is recorded on the DMS NHAIS system, and take steps to confirm the current registration status for the woman. If it is found that the woman should be registered with the NHS, then PCS Preston will provide you with a copy of the result to allow it to be recorded on the local NHAIS system.

In all cases, PCS Preston will be responsible for ensuring the woman is notified of her test result.

Non-Hit

If the test is not a match to a woman on the database the test should be made a 'Non-Hit ('X'):

- o If the test includes an NHS number the test will be redirected using the laboratory's patient data. The test will be added to the 'Redirected' section of the AJ-CLLP report.
- o If the test does not include an NHS number it will be rejected with the new message "DMS test - no NHS number added to the test by the Lab." The rejected test will be added to the 'Insufficient Information' section of the AJ-CLLP report.

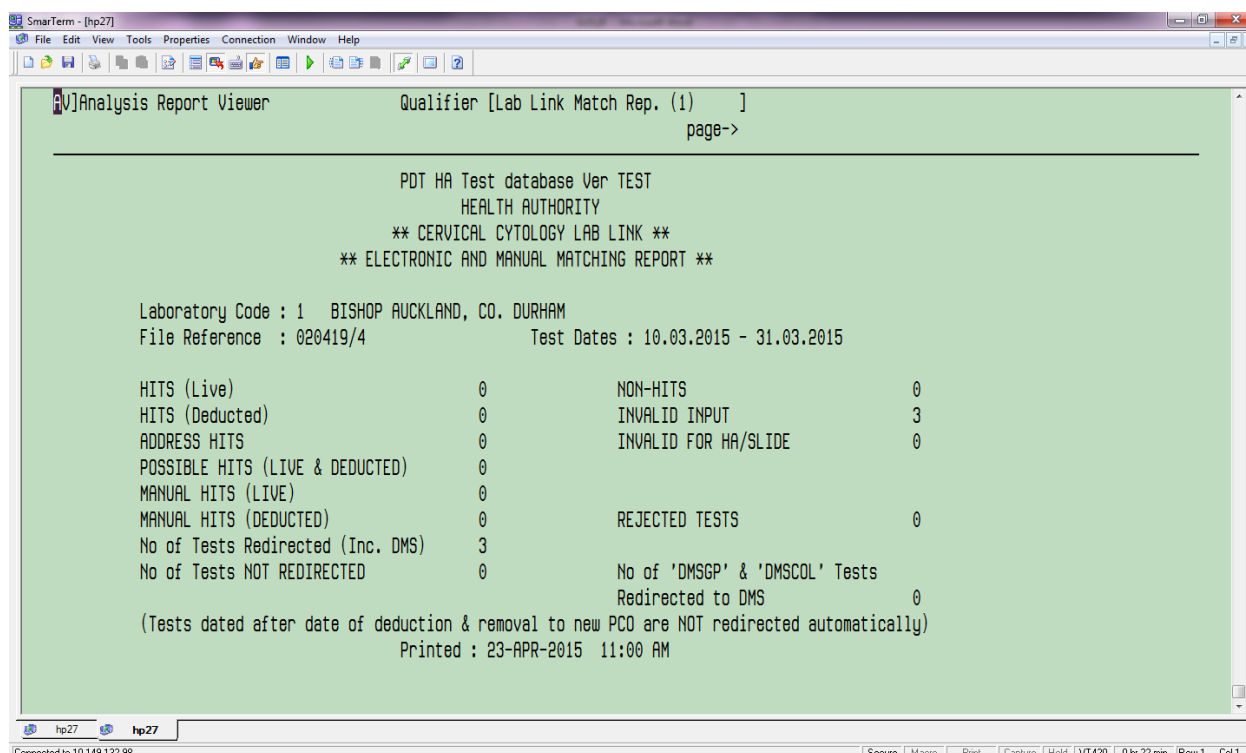


Example: MM Screen

3 Redirected tests

Unless there is insufficient information on the test result received from the laboratory, or there is a possible match on the local NHAIS database then all test results with sender code 'DMSGP' or 'DMSCOL' will automatically be redirected to the DMS NHAIS system. As all DMS patients have an NHS number it is expected that the automatic redirection of results will occur in the vast majority of cases.

The redirected tests will be added to the Redirected section of the CLLM/CLLP report.



Example: CLLP Report - Summary page

A new total has been added to the summary page of CLLM/CLLP to advise the total of DMS tests redirected. The new total '*No of 'DMSGP' & 'DMSCOL' Tests Redirected to DMS*' will hold a total of tests redirected with sender codes 'DMSGP' and 'DMSCOL'.

Tests received that do not have sender codes of DMSGP or DMSCOL that are subsequently transferred to DMS will not be included in the '*No of 'DMSGP' & 'DMSCOL' Tests Redirected to DMS*' total.

All tests redirected to DMS will be included in the '*No of Tests Redirected (Inc. DMS)*' total.

4 Redirection to DMS – Tests that do not have 'DMS' sender codes

If tests are received for a woman who is on the DP screen as a removal to 'DMS' but the test does not have a sender code of 'DMSCOL' or 'DMSGP', the test will be processed in the same way as other removal tests. The woman's data will be retrieved from the DP screen and the test will be transferred to 'DMS'. The test will follow the normal route through Lab Links and MM.

5 Test results for women registered with DMS but who do not have 'DMS' sender codes

It is possible that some test results may be received by PCSA offices for women registered with DMS medical centres who have had a test taken at a local clinic and these will obviously not have the DMSGP or DMSCOL sender codes. If any results of this type are received you should check the details and if the registered GP is shown as a DMS medical centre then the test result should be redirected to DMS. Similarly if a registration is traced via the PX screen which indicates the woman is registered with the DMS NHAIS system then the test result should be redirected to DMS.

When 'DMS' cervical screening service goes live, tests for women previously deducted to 'SER' or 'S/D' will be transferred to DMS. (It is perhaps unlikely that there will be any of these as all Forces patients are now deducted to the DMS NHAIS system).

6 Notification of Women Discharged from Colposcopy

PCS offices receive notification from their local colposcopy clinics of women discharged from colposcopy. With the implementation of the revised arrangements for cervical screening for the DMS NHAIS system it is possible that these notifications could include details of a woman registered with the DMS NHAIS system.

If you receive a discharge notification for a woman who is not registered on your NHAIS system you should attempt to trace a registration and if it is found that the registration relates to a woman registered with a DMS medical centre the notification should be forwarded to the Preston PCS office.

7 Registrations removed as R to DMS

As the cervical screening call/recall service is now operational for the DMS NHAIS system, then any registration cancelled as 'Removal to DMS' will result in a copy of the screening history being automatically sent to the DMS NHAIS system via the AJ-CD application and the AJ-CINCD application. Details of HPV vaccinations will also be transferred as part of this process.

8 Existing registrations on 'dummy' GPs relating to Service Personnel and Service Dependants

It is known that a number of NHAIS systems have registrations on 'dummy' GPs for persons known to be either service personnel or service dependants. In order to ensure that the DMS NHAIS system holds complete screening histories for women all sites should check these registrations against the PDS and if a posting to DMS is traced the

registrations on the 'dummy' GP lists should be deducted as 'Removal to DMS'. This will ensure screening histories are transferred and stored centrally on the DMS NHAIS system.

Note that as cervical screening is operational on the DMS NHAIS system sites should no longer send copies of screening histories relating to service personnel to the PCS team in Warwickshire.